

## Memorandum regarding the Chimneys Project

**To:** Tim Moran, President  
Amy Tropfenbaum, Vice-president  
Mark Green, Secretary  
Terry Stewart, Treasurer  
Elton Gogolin  
Bob Littell  
Mike Zeigler

**cc:** Kimberly Gaddis, Esq.

**From:** Patricia Cross

**Date:** November 6<sup>th</sup>, 2023

Please halt all expenditures related to the estimated \$1.8 million conversion of the Chimneys building to administrative office space until this matter can be brought to a property owner vote. These expenditures disregard the language found in the Board's September 2021 revision of board policies and procedures 152/153.

As a refresher, the policy states that expansions of existing Common Property, as further defined as any "significant addition in size and/or purpose", exceeding one million plus CPI will require a property owner vote of approval.

This conversion or "reimagining" of the iconic Chimneys building into administrative office space is clearly a change in purpose.

Your immediate and sincere attention to this matter will be appreciated.

Thank you.

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